IIA HK/ HKICPA Joint Webinars – Internal Audit Series Enrolment Form

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| Enquiry: [iiahkadminservices@theiiahk.org](mailto:iiahkadminservices@theiiahk.org) | | | | | | | | | | | | |  | |  | | | | | | | | | | | |  | **FOR OFFICE USE** | | | | | | | |
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| **An email from HKICPA will be sent to you when your registration is accepted, which will include login details to the webinar.**  **You can access the webinar by tablet, smart phone or PC.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Enrolment deadline: 3 working days before the date of the event** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Please select the event(s) you would like to enrol by ticking the appropriate box(es):** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | Cybersecurity: From a Cost Centre to a Value  Driver (EWEB24101001) | | | | | | | | | | | | | | | | | | | **HK$160** (IIA HK member) | | | | | | | | | | | | | |
| Thursday, 10 October 2024 | | | | | | | 12:30 p.m. – 2:00 p.m. | | | | | | | | | | | |
|  | ESG Fundamentals and Risks and Controls (EWEB24101601) | | | | | | | | | | | | | | | | | | | **HK$160** (IIA HK member) | | | | | | | | | | | | | |
| Wednesday, 16 October 2024 | | | | | | | 12:30 p.m. – 2:00 p.m. | | | | | | | | | | | |
|  | Utilizing Technology for Internal Audit and Continuous Monitoring (EWEB24102302) | | | | | | | | | | | | | | | | | | | **HK$160** (IIA HK member) | | | | | | | | | | | | | |
| Wednesday, 23 October 2024 | | | | | | | 12:30 p.m. – 2:00 p.m. | | | | | | | | | | | |
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| **Full Name of Participant(s) (BLOCK Letters)** | | | | | | | | | | | | | | **Email address (1)**  **(Block Letters)** | | | | | | | | | | | | | | | | **Total Fee (HK$)** | | | | | |
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| **Payment Method** *(Please tick the appropriate box)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ❑ BOC HKICPA VISA ❑ BOC HKICPA UnionPay card ❑ Other VISA / MasterCard | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Card Number: | | | | |  |  |  |  | |  |  |  | | | |  | |  |  |  |  |  |  |  |  | Card Expiry Date (MM/YY): | | | | |  |  |  |  | |
| Cardholder's Name (block letters): | | | | | | | | | | | | | | | | | Cardholder's Signature: | | | | | | | | | | | | Date: | | | | | | |
| *Payment receipt will be sent to your email address provided above once the payment is confirmed.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Disclaimer:   * *The opinions expressed by external guest speakers are, by their nature, those of the speakers. They are not necessarily endorsed by the Institute nor do they necessarily reflect the official policies and views of the Institute, its staff or members.* * *The Institute takes no responsibility for any loss associated with any person acting or refraining from acting as a result of participation in the event.* * *The Institute does not endorse or recommend any products or services that may be mentioned in the event and is not responsible for any loss or damage arising from the use of such products or services. Participants are reminded that there may be a wide range of related products or services available in the market and that they should carry out their own research and obtain independent advice before subscribing to any products or services.* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Notes: | | | 1. | **Confirmation of enrolment will be sent to you via email prior to the date of event, in which you will be given login details to the webinar that are for your exclusive use ONLY and you should not share them with anyone. Unsuccessful enrolment will be notified with full refund. In order not to delay the process, please ensure payment is made together with your application. If you do not receive any confirmation email from the Institute, please contact 2287 7508.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | All applications are on a first-come-first-served basis. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | Application by email will ONLY be accepted when payment is made by credit card. Cash is strictly not accepted. Please ensure all the particulars relating to payment are completed, otherwise the application cannot be processed. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | For credit card payment, the card should be valid with expiry date at least 1 month from the date of event. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | In normal circumstances, the event fee is non-refundable or non-transferrable upon receipt of payment by HKICPA. Should the event be cancelled or postponed due to unforeseeable circumstances, refund will be made according to your payment method. For credit card payment, refund will be made directly to your credit card account. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | The Institute and IIA HK reserved the right to change the date, speaker or to cancel the event due to unforeseen circumstances. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | No unauthorized audio or video recording is allowed for the online courses. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Personal Data:** Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course on which you are enrolled. The provision of personal data by means of this form is voluntary. However, insufficient information may result in an inability to process your application. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link <https://mas.hkicpa.org.hk/mycpa/communication/preference>. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at [privacyofficer@hkicpa.org.hk](mailto:privacyofficer@hkicpa.org.hk) or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/tools/privacy-policy>. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |